

**TSEF Executive Group Meeting
Online Meeting at 3.00pm on Thursday 20th August 2020
Notes & Actions**

Present:

Louise Goodlad – Princes Trust
Tommy McDade – Barnardos (Notes)
Leona McDermid – Aberdeen Foyer
Grant Alexander- Link Group (Chair)
Lorna Forrest – SCVO
Jamie Rutherford – Enable Scotland
Oxana McGregor Gunn – SAMH
Blyth Deans - The Lennox Partnership
Pamela Kellock-Shetty – Scottish Government

Apologies:

Hazel Benza – Scottish Government
Robin Turner – Routes to Work
Clare McIntyre – Scottish Government
Rachel Le Noan – SCVO
Amelia Morgan – Venture Trust

1 Welcome and Agenda

GA welcomed all to the meeting.

2 Note of Last Meeting – Actions

Updates are in bold.

ACTION	OWNER
Find out who is the main contact for COSLA and arrange meeting – carry forward – defer this for the moment,	GA
Add SG contact for TSEF minutes on Basecamp – GA will share with SG, Marie Docherty SG details to be shared	GA
Share governance paper from the Operational Group – carry forward GM to pick with AM	AM
CMcl to check for indicative timescales for implementation date of new economic measures – See Item 4	CMcl
Exec Group should aim to post notes of other meetings e.g. Network of Network and Sub Groups on to Basecamp when possible – Item 3 on agenda.	TSEF Exec Group
Seek feedback from other Exec Group members on Comms Plan then agree sign off – Item 6 on agenda	LF
LF agreed to act as link with SG on refresh of Employment in Scotland website (also group can provide wider support) – CMcl to progress this with Lorna. Group will be updated on progress. Action Closed (The project has not formally re-started the but SG is working with contractor to revise plans and timescale for delivery)	LF

3 Network of Networks Update

General discussion and reflections on NoN, there was a feeling that the purpose of NoN needs to be narrowed a bit to ensure collective voice but not cutting across the work and USP of representative sector bodies such as TSEF.

Work on going across sub groups, group feeling that there is lots going on and hard to keep on top off, perhaps a short summary update would be welcome. Note that work in a lot of the groups is relatively short lived.

GA to speak to other leads off table on remit of NoN and forward position and clarification of purpose.

Diagram is useful and sets the range of groups and work going on at the moment.

4 Update on indicative timescales for implementation of new economic measures - PKS

Some recommendations still being considered, note Cab Sec announcement on Youth Guarantee, and awaiting implementation plan from SB expected end of August 2020. Discussions between DWP and SG on Kick Start continue to ensure no duplication and offer wrap around service for young people.

Transitional Training Fund – further information on this will be given in programme for Govt. Fair Start extension for a further 2 years following the end of current delivery period (March 2021).

Ministerial short life working group consisting of PACE delivery partners is exploring how to maximise the support available.

5 Feedback from Operational Group - LF

Julie Billoti provided ESSB response as covered by PKS above, not all recommendations were approved, NOLB delivery plan mid to late September 20, draft to be shared with Op Group.

Youth Guarantee wrap around Kick Start, strengthened Regional Approach, will add value to other programmes.

Transitional Training Fund as per PKS feedback.

PACE – significant investment in this SDS key delivery partners, James Russell SDS to contact LF to ensure TS rep involved there.

Senior Leaders Group – meeting next week

C O'H Service Design Workshop – three of these have been delivered so far (SCVO/CJS, Princes Trust and one other).

6 Feedback from Oversight Group Workplan - BD

Oversight group has met once on 27th July 20, slightly later than planned due to holidays, meeting next week to progress this, capturing activity of TSEF Exec Group members, four responses from group, encourage others to respond too.

Key Stage of next part, some ideas of what we intend to do, will be discussing this next week.

AP – If you haven't already done so, respond to BD on TSEF related activities we have all participated in/ led on since March, and feedback on the draft work plan when circulated.

7 Communication Plan – LF

Got some helpful comments, latest version in Documents and Files on Basecamp, any further changes download doc, make changes and upload it on Basecamp.

Is a live document, will be updated as and when. LF happy to own it but important that we do keep a live document and send any updates to LF.

AP - Share with wider network via Basecamp.

